



# Volunteer Application

Volunteers help us deliver an outstanding professional opera experience to our patrons. The energy, passion and commitment of our volunteers aid in the success of our productions and our reputation. Thank you for your application!

Section 1: General Information	
Name	
Street Address	
City, Province, Postal Code	
Primary Phone #	
Secondary Phone #	
Email	

Section 2: Why I Want to Be a Manitoba Opera Volunteer
Where did you hear about volunteering at Manitoba Opera?
Why do you want to volunteer for Manitoba Opera?

Section 3: Volunteer Opportunities
<i>After reading the brief descriptions, please check the positions that interest you. Training will be provided.</i>
<p><b>Ushering</b> <input type="checkbox"/></p> <p>Usher duties include directing patrons to their seats and assisting patrons with disabilities, handing out programs, answering questions regarding length of show, washroom locations, etc.</p>
<p><b>Boutique</b> <input type="checkbox"/></p> <p>The Boutique is open in the lobby on performance nights: pre-show, at intermission, and post-show. Volunteers staff the Boutique, sell merchandise (opera gift items, CDs, DVDs, books, etc.), process customers' cash, debit, and credit card payments, tidy Boutique area, and help display merchandise.</p>
<p><b>Mailings</b> <input type="checkbox"/></p> <p>Occasionally volunteers are needed to help with mass mail-outs. Duties include folding inserts, stuffing, and sealing, labeling and organizing envelopes.</p>

**Special Events and Audience Development** 

Occasionally throughout the year, volunteers are required for special events and audience development events such as our Open House, film screenings, lectures, etc. Duties may include directing people and handing out information, registering attendants, setting up and staffing coffee reception and/or information tables.

**Subscription Renewals** 

Patrons have the option of renewing their subscriptions each year at tables set up in the lobby during performances. Volunteers at these subscription renewal tables provide season subscription information and answer patrons' questions, help them to complete their renewal forms, and accept payments. Training is provided.

**Student Night at the Opera** 

Student and education groups attend the Dress Rehearsal of most productions. Volunteers are needed to direct people to their seats, hand out programs, assist with crowd control, monitor exhibits, assist with the set up and tear down of signage, etc., as well as assist at the Boutique.

**Section 4: Skills and Experience**

Please summarize any relevant past work or volunteer experience (or attach resume).  
References may be required.

What special skills or qualifications have you acquired from employment, volunteer work, or through other activities (including hobbies, sports, etc.), that would benefit you as a volunteer for Manitoba Opera?

**Section 5: Our Policy**

It is the policy of Manitoba Opera to provide equal opportunities without regard to race, colour, religion, gender, sexual preference, age, or disability.

Completed applications can be forwarded to:

Marla Aronovitch – Company Manager

Manitoba Opera, 1060-555 Main Street, Winnipeg, MB R3B 1C3

Phone: (204) 942-7479 Fax: (204) 949-0377 Email: mbopera@manitobaopera.mb.ca

**Section 6: Agreement and Signature**

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name

Signature

Date